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NOTICE TO TERMINAT TENANCY
Voluntary Termination by Tenant(s)

In accordance with the Rental/Lease Agreement, I/We hereby submit my/our written 30-Day Notice to Terminate Tenancy. I/We understand a proper 30-Day Notice must be received by TLC Management during normal business hours on or before the last day of the prior month of the intended termination date. I also understand that RENT CANNOT BE PRORATED THE LAST MONTH OF TENANCY and my/our SECURITY DEPOSIT MAY NOT BE USED AS LAST MONTH’S RENT.

I/We understand that the return of any refundable deposits is conditional upon giving adequate notice to terminate and compliance with all other provisions of the Move Out Cleaning and Maintenance Instructions. I/We understand any refundable deposits will be sent within fourteen (14) business days of the lease end date along with a Disposition of Deposits to the address listed below or if no address is provided, to my/our last known address. I/We understand it is our responsibility to cancel any automatic payments for rent by the Move Out Inspection date.

I/We understand upon Final Inspection I/We must surrender all keys, remotes and are ready to immediately vacate the premises. Should I/We choose to vacate earlier than my lease end date, giving up possession (keys and vacate) and prior to a Final Inspection all rent balances or charges must be paid in full with Certified Funds & utilities shall remain on for 3 business days after the Final Inspection Date.

As previously agreed in the Lease Agreement, I will allow landlord access to the unit to show prospective tenants with a 24-hour notice via phone call or email.

Rental Address: _____
Lease end Date: _____ Desired Departure Date: _____
Daytime phone number: _____ Email address: _____
Forwarding Address: _____
Owner’s Appliances: ___ stove ___ refrigerator ___ dishwasher ___ microwave ___ washing machine ___ dryer
 ___ RO System ___ Water Softener

Tenant name

Tenant signature & date

Tenant name

Tenant signature & date

TLC Management Signature

Date & Time