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**NOTICE TO TERMINATE TENANCY**  
**Early Voluntary Termination by Tenant(s)**

Tenant(s): \_\_\_\_\_

Rental Address: \_\_\_\_\_

This is a written notice of intent to vacate early from the above premises and allow permission to TLC Management and all their agents to advertise, post signage and show the above property, in the intent to release my/our obligation of rents due for the term of the lease dated \_\_\_\_\_ and ending on \_\_\_\_\_. I/We plan to move out no later than \_\_\_\_\_. I/We agree the property will be cleaned per TLC's specifications (Move Out Cleaning and Maintenance Instructions to follow.) and targeted to be available to an agreed upon move-in date. In the event a qualified renter has been accepted and with rent payment paid, it will release me/us from my/our lease and the Security Deposit will be reimbursed within 14 business days of the new lease term. Due upon signing this agreement is a Cancellation Fee of \$300.00 and \$20.00 signage expense. Also I/We understand I/We may use TLC's advertising account provided I/We pay a weekly cost of \$35.00 due every Friday by 12:00 pm until rented. Failure to pay will result in no advertising privileges through TLC Management. To expedite a renter it is understood I/We are expected to participate in showing the property. I/We agree to be in full compliance of my/our rental lease until a new lease has been secured and rent payment has been received, at that time I/We will be released from my/our original lease contract. I/We also understand this notice to vacate does not release me/us from paying rent that is outlined in my/our name(s) until the term lease has expired or a new lease has procured, whichever occurs first. I/We understand TLC Management will do their best in assisting me/us to release my/our contract as soon as possible and cannot guarantee a qualified replacement tenant to release me/us from our lease obligations. I/We will contact TLC Management to schedule a vacating inspection 5 days before vacating the home. All keys and garage door openers (where applicable) may be surrendered at that time with the understanding that this action does not release me/us from the above obligations to the premises. Upon notification of a new lease I/We agree to give back possession back to TLC in the form of returning all keys, garage door openers (where applicable), vacating the premises and all personal items removed. I/We understand any refundable deposits will be sent to the forwarding address provided within 14 business days of a successful new lease start date, less any amounts deducted for repairs, damages, and/or any amounts owed by tenant(s) to the landlord or TLC Management. I/We understand if no forwarding address is provided, the Security Deposit will be sent to the last known address. Failure to comply with the above agreement, I/We acknowledge the terms of my/our lease in its entirety will be enforced and report to a credit agency and may have an adverse effect on my/our credit rating.

Daytime phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

Owner's Appliances: \_\_\_ stove \_\_\_ refrigerator \_\_\_ dishwasher \_\_\_ microwave \_\_\_ washing machine \_\_\_ dryer  
\_\_\_ R/O \_\_\_ water softener

\_\_\_\_\_  
Tenant Name

\_\_\_\_\_  
Tenant Name

\_\_\_\_\_  
TLC Management Signature

\_\_\_\_\_  
Tenant Signature & Date

\_\_\_\_\_  
Tenant Signature & Date

\_\_\_\_\_  
Date & Time received.